

Wassim Khemadja

Contacts

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Profile Summary:

International Expert in humanitarian action. Over 10 years of global experience leading large scale intervention teams in complex emergencies. Experience in dealing with donor governments and institutions, the UN, host country governments, non-state armed actors and local communities.

Experienced in delivering aid on conflict and restricted areas, leading, mentoring and safeguarding multinational teams. Strong advocate of rights-based approach and adherence to humanitarian standards and principles.

This has allowed me to gain extensive experience in social development, Community Service, and educational programs through the highly organized and professional Humanitarian relief & development methods and values.

I have worked in senior management roles with several well-known international organizations in the UK and overseas, in complex contexts and fragile states through field assignments and donor visits to Africa, Middle East, Asia and Europe.

Strategically managed and overseen budgets of up to USD 100 million and teams of more than 200 people. Trilingual in Arabic, English and French.

Education

Master's degree in Conflict management and humanitarian studies
Doha Institute, Center for Conflict and Humanitarian Action, 2020

Bachelor's Degree in management Applied Computing
High School of Commerce Tunisia - 2007

Courses/ Training

- Project Management Training of Trainers – **Pennsylvania University & ARTDO international training centre (Malaysia)**
- Project Management Development Program – **RedR UK**
- Quality Management System – **IRW UK**
- Child protection in Emergencies. – **UNICEF**
- Building Better Response **Mercy Corps**
- Gender Sensitization and Mainstreaming **UNICEF**
- Security Management Training **IRW**
- DRR (Disaster Risk Reduction) **RedR-UK**
- Supply Chain in Emergencies **UNHCR**
- Advanced Security Training in Field **UNDSS**

Work Experience

Action For Humanity

September 2020 – Current Position

Location: Manchester, United Kingdom

Title: Deputy CEO, Chief Program Officer

Budget: US\$ 50 M



Responsible for providing leadership and high-level oversight of all key areas of different region and country offices strategy and performance. This includes responsibilities for strategy development and oversight, leadership, management, building & maintaining relationships, talent development & staff supervision, financial stewardship, resource acquisition, and program focus and quality. In addition, timely and appropriate response to humanitarian emergencies.

Line manage Country Directors in key strategic areas and lead regional teams around shared directions and priorities, contribute and applying within the region overall AFH organizational priorities and strategies. Additionally, line manage members of the Regional Management Unit.

Serving on International Programs and Operations management team, and as such represents regional interests to AFH's senior management.

ROTA- Education Above All Foundation

January 2017 – August 2020

Location: Qatar

Title: International Program Specialist

Budget: US\$ 20 M



The Overall management and monitor projects in assigned countries: Afghanistan, Sudan, Tunisia, Jordan, Bangladesh, Turkey, Syria & Yemen to ensure efficiency and effectiveness and quality of projects with focus on sustainability in all assigned countries.

Duties and Achievement:

- Overseeing concept notes and proposals submitted by Implementing Partners as per organizational Strategy.
- Solicitation, review, appraisal and approve concepts and project proposals
- Draft Agreements, Term of references
- Populate M&E Data for projects in the above countries
- Monitoring funding gaps in portfolio, ensuring timely and quality concepts for Fundraising, and ensuring contribution to ROTA and Country Strategy with the possibility of re-allocations of countries and projects assignments.
- Design, develop, manage, and deliver MENA Youth Capacity building in Humanitarian Action.
- Establish meaningful partnerships with implementing organizations and other external agencies (such as co-founders), build organizational capacity, leverage resources, and promote the advancement of knowledge and advocacy.
- EAA Reporting and development of other material that helps MARCOM in fundraising and image building.
- IP Coordination/communication with ROTA/EAA Department and Externally with Stakeholders and Partners.

Field Missions, M&E Missions, Networking & Partners:

Bangladesh, Lebanon, Yemen, Jordan, Turkey, Tunisia, Sudan.

Human Appeal

January 2012 – December 2016

Location: Turkey & Worldwide

Title: Head of Humanitarian Department

Budget: US\$ 70 M



The overall management and responsibility of a Disaster Response Team travelling into Emergency Humanitarian Crisis. The facilitation and implementation of disaster response projects during the early stages of Emergency Humanitarian Crisis. Travel into the area of the disaster, establish a base/ field office (if necessary), and build the capacity of local staff and affected community to facilitate the implementation of a relief project.

Line Manage Expat & Local Staff as required. Carry out need assessments on the situation and to compile reports including information on the current and the future needs. All needs assessment reports are to be sent to International Office. Develop concept papers and proposals bases on the information from the need assessments and submit it to International Office for Senior Management' consideration.

Liaise with appropriate local organizations, governments, NGOs, and UN bodies in pursuit of programme aims. Attend and report all co-ordination & cluster meeting with local organizations, governments, NGOs, and UN bodies. Seek International & local institutional funding for HA operation. Ensure that there is adequate information flow on activities to the International Office.

Ensure proper logistical procedures are followed and implemented during the relief projects, this may include the hiring of staff, warehousing, and transportation. Compile and ensure that all other information relating to the programme are reporting back to HAI International Office.

Main Achievements

- Register Human Appeal International as “Low Risk Partner” among UN OCHA Grant Management System GMS
- Signed 05 fund agreement with UN OCHA (Humanitarian pool fund) US\$ 4.5M
- Signed a Fund Agreement with WFP for 2 Consecutive Year US\$ 26M
- Signed a Fund Agreement with UNICEF / UNFPA US\$ 1.5M
- Presenting Human appeal, as active member, in all the UN clusters. And being as Technical Review committee member in Education and Food Security and livelihood Cluster.

Emergency Relief response (Team Leader)

Haiti Mission (August-October 2016)

Nepal Earthquake Mission (May-June 2015)

Yemen Mission (April-June 2014)

Philippine Typhoon Mission (November-Feb 2013/2014)

Field Missions, M&E Missions, Networking & Partners Visits since 2012:

Jordan, Lebanon, Somalia, Gambia, Senegal, Mauritania, Qatar, Kuwait.

ISLAMIC RELIEF WORLDWIDE

February 2011 – December 2011

Location: Tunisia & Libya

Title: Program Manager & Acting Head of Mission, 3rd National UNHCR Camp Manger

Budget: US\$ 30 M



Program Manager Acting Head of Mission (Tunisia & Libya)

Provide strategic direction to the programme, to ensure it works towards reducing poverty in a sustainable manner and responds to emergencies effectively, Take a lead role in the annual strategic planning process, Design programs and projects based on the Country Strategic Plan and Emergency Preparedness Plan, Proactively identify opportunities to build key stakeholder relationships, and take the initiative to follow up with necessary action, Develop timely and good quality donor proposals to expand the programme, using a participatory approach involving all relevant stakeholders, Work with the Head of Mission to diversity the funding base through developing existing or new relationships with donors.

3rd National UNHCR Camp Manger

Ongoing daily management of Shusha Refugee Camp. Serving the needs of 4000 beneficiaries, including direct management of basic services (Food supply/ storage/preparation/distribution/ Water supply/ education / Health etc.).

Finding solutions to daily camp issues/problems, needing strong decision making.

Management of large local workforce – 300 persons.

Senior presence in Camp management & coordination meetings

Representing IRW in liaising with other agencies

Establishing & maintaining close working relationship with UNHCR key staff.

Language

English: Fluent

French: Fluent

Arabic: Fluent